

WARE PUBLIC SCHOOLS APPLICATION FOR THE USE /RENTAL OF SCHOOL FACILITIES

Name _____ Address _____

Telephone #: _____ Town of Ware Organization Yes No

Liabile Person in Charge: _____ For Profit Organization Yes No

Name _____ Title _____

Address _____ Telephone #: _____

Date Requested _____ Time requested _____ to _____

Purpose _____ Size of Group _____

Please check facilities requested:

Ware Junior/Senior High School Ware Middle School SMK Elementary School

Areas to be used (Please check one or more)

Auditorium Auditorium w/ sound, stage, lights Cafeteria Cafeteria w/ kitchen use

Gymnasium /locker rms. Gymnasium (seasonal) Gymnasium (admission charged)

Classrooms Computer Room Computer Room (long term)

Conference Room Library/Media center Kiva (lecture hall)

Grounds (1 time) Identify Field(s) requested _____

Grounds (seasonal) Identify Field(s) requested _____

Parking Lot Football/Soccer Field (with Lights) Outdoor Track (with lights)

Tobacco Law: Use of any products within the school facilities or on the school grounds or on school buses by any individual or organization, including school personnel, is strictly prohibited.

Acknowledgment of Asbestos:

I acknowledge that I have been informed of the presence of Asbestos containing materials in the following facilities: Ware Middle School and SMK Elementary School. For specific locations the AHERA management report may be reviewed, which is located in the principal's office.

Vehicle Parking:

ALL vehicles on school property must be parked in the designated, lined parking areas only. No vehicles are allowed to be parked temporarily or permanently in any restricted areas, at any time (Examples: Fire Lane, campus lawn, access roadways surrounding the buildings, roadways on the campus). Handicap spaces are clearly designated by signage. Only vehicles meeting those criteria shall be parked in any specially designated area. Should any violations of the above occur, vehicles *may* be towed at the owner's expense.

Notes: When custodians are not on-site and are required for an event, an additional fee per the current Custodian Collective Bargaining Agreement will apply.

Adherence to capacity limitation posted and fire codes must be followed, including but not limited to the blocking of any exits.

The above named individual/organization agrees in using the described facilities, to pay the appropriate fees established in the Ware School Committee Policy regarding Community Use/Rental of School Facilities. The individual/organization also acknowledges and agrees to comply with all of the regulations/requirements put forth in the Community Use/Rental of School Facilities Policy.

The _____ shall to the maximum extent permitted by law, indemnify and save harmless the Ware School District and the Town of Ware, and their elected officials, officers, agents and employees from and against any and all damages, liabilities, actions, suits, proceedings, claims, demands, losses, costs and expenses (including reasonable attorney's fees) that may arise out of or in connection with Lessee's lease or use of the facilities, and for any damage to its real or personal property that occurs in conjunction with the lease or use of the facilities by Lessee.

Date _____

Signed _____

Title _____

TO BE FILLED OUT BY SCHOOL AUTHORITIES

Staff Required _____ Use/Rental Fees _____ \$50.00 security deposit _____
Related Fee(s) _____

Police Required ___ Yes ___ No Date Due _____ Total Fee _____

Date _____ Approval _____ Title _____

Checks Payable to: Ware Public Schools

Related Fees for the Use/Rental of School Facilities include but are not limited to:

Additional Custodians: When custodians are not on-site and are required for an event, an additional fee per the current Custodian Collective Bargaining Agreement will apply.
Audio-Visual Set-Up - \$150.00 per hour
Other: _____