

Ware Public Schools

Proof of Residency

ALL NEW REGISTRANTS must submit all required documentation to Ware Public Schools. **Enrollment cannot take place until residency has been verified.**

Residence is the place where a person dwells permanently, not temporarily, and is the place that is the center of his or her domestic, social and civil life. Temporary residence in the district town, solely for the purpose of attending school in the Ware Public School District, shall not be considered residency.

Families whose primary residence is outside of the district town are not eligible to attend school within the Ware Public School District, unless they have been accepted through the School Choice Program.

Any student who has split residency due to joint physical custody, will be granted enrollment in Ware Public School District and/or allowed to remain with proof that the student is living at least 50% of the time within the District. A court document that references 50/50 custody must be provided that will verify the child's living arrangement.

If you share housing with a friend/relative, you may use the Residency Affidavit to fulfill one of the proof of residency requirements. The person that you are residing with must complete the Residency Affidavit to affirm your residence. If you are temporarily residing with a friend or relation due to economic hardship, loss of housing or a similar reason, you may qualify as homeless under the No Child Left Behind Act. Homeless families, please refer to the Residency Affidavit to prove residency.

Required Documentation to Verify Residency

Provide one document from each of the following columns:

Column A <i>Evidence of Residency</i>	Column B <i>Evidence of Occupancy</i>	Column C <i>Evidence of Identification (Photo ID)</i>
<ul style="list-style-type: none">• Purchase and Sale Agreement for dwelling and/or Property Tax Bill• Copy of current Lease Agreement and record of recent rental payment• Residency Affidavit, completed by Landlord, and copy of current utility bill in the Landlord's name, record of most recent rental payment OR canceled check from rental payment.• For all new construction – must provide a Certificate of Occupancy.	<ul style="list-style-type: none">• Utility bill (gas, oil, electric, cable, excise tax) dated within the past 60 days.• Bank statement dated within the past 60 days.• Current vehicle registration within the past 60 days.	<ul style="list-style-type: none">• Valid Driver's License• Valid Passport• Valid MA Photo ID Card

These documents will also be required for any change of address.

Ware Public School District Residency Affidavit

Any parent/guardian who will enroll a student within the district who cannot produce a property deed or lease, must ask the owner of the property where the applicant lives to complete and sign this affidavit.

It is the responsibility of the parent/guardian (not the person who completes this affidavit) to attach a record of recent rent payment, unless this affidavit affirms below that the tenancy does not require payment of rent.

This form must be notarized prior to submission.

I, _____, hereby depose and certify as follows:
Property Owner Name

I am the owner of the property located at _____, Ware, MA.
Address

_____, who is the parent/guardian of _____
Parent/Guardian Name Student Name

Leases or subleases this property as their principal residence from me without a written lease, in a tenancy at will, from month to month. I have received, within the last thirty (30) days, rental payment for the lease or sublease or these payments.

Alternately, I hereby state that the party named above resides with me and/or at the address the above with no payment of rent.

*M.G.L. CH. 76, Sec. 5: Every person shall have a right to attend the public schools of the town where he/she actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town, unless said enrollment is authorized by law or by the school committee. **Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly attended public school.** No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex, gender identity, religion, national origin or sexual orientation.*

Subscribed and sworn to me on this
_____ day of _____, 20____

Notary Public

My Commission Expires: _____
(Notary Seal)

Signed under the pains and penalties of perjury on
this _____ day of _____, 20____

Owner/Property Manager's Signature

Print Name

Address